



Cassia County Board of Commissioners

SPECIAL MEETING MINUTES

Thursday, January 25, 2024

Cassia County Courthouse ▪ Commission Chambers
1459 Overland Ave ▪ Room 206 ▪ Burley ID 83318

10:00 AM

The Cassia County Board of Commissioners met today at the place and time as posted by agenda pursuant to Idaho Code § 74-204 for Open Meetings Law.

ACTION AGENDA ITEMS

- 1) 10:04 AM Call to order
- 2) Pledge of Allegiance and prayer
- 3) 10:06 AM Roll call

Roll Call.

Present: Leonard M. Beck - Chair, Kent R. Searle - Member, Bob Kunau - Member, Kerry McMurray - Assistant to Board (Not voting), Cally Velasquez - Deputy Clerk (Not voting).

- 4) 10:06 AM Calendar, meetings, committee reports, and correspondence were reviewed.
 - a) 01/25/2024 - Local Emergency Planning Committee meeting at 12:00 PM - Searle
 - b) Beck reported on the Solid Waste meeting he attended yesterday. Considerable discussion involved increasing out-of-district dumping fees and increasing awareness of metal being dumped at the land fill.
 - c) Beck and Kunau summarized the discussion at the transportation meeting they attended yesterday. Information focused on planned expansion of 27th Street near the Oakley highway and expected construction timelines. Both expressed concerns about traffic safety and potential problems they foresee in certain intersections.
 - d) Rob Carson from the Burley Highway District is expected to visit with the Commissioners during their regular meeting on 2/5/2024 regarding the Pomerelle road complaints.
 - e) McMurray was directed to invite the city engineer to also discuss concerns about planned road construction projects on portions of 27th Street that fall within city limits.

10:09 AM Mr. McMurray entered the meeting.

- 5) 10:15 AM Personnel Matters - Change of Status Requests: none at this time.
- 6) 10:15 AM Executive Session

10:15 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

10:35 AM Upon exit of Executive Session, the board took the matter under advisement.

- 7) 11:35 AM Discuss proposed statute change of boundary for Cassia County

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EV

- a) Mr. McMurray and Prosecutor Larsen reviewed that the attorney for the City of Heyburn is requesting county support when he submits legislation to change the language that describes the southern boundary of Minidoka County with Cassia County.
 - b) Minidoka County's language uses the phrase "center of the main channel of the Snake River" whereas Cassia County just says the center of the Snake River. There is an island that needs to be surveyed but the ambiguity of the language makes it difficult to ascertain the actual physical boundary and correct county domain of the land.
 - c) Mr. Ross is only seeking for Minidoka's description to be modified to agree with Cassia's legal description. No actual transfer of land would be sought as it is commonly accepted that the island belongs in Minidoka County.
 - d) Prosecutor Larsen accepted direction to draft a letter of support to be considered for the Board's approval and signature on 1/29/2024.
- 8) 11:52 AM Consider detention facility detainee medical expense pricing and payment - Clerk Larsen & Susan Keck
- a) Matter involves a specific billing invoice that needs to be discussed relative to the matter at hand.
 - b) Discussion to be exempt from public disclosure.

11:55 AM **Motion and Action:** Enter Executive Session pursuant to Idaho Code § 74-206 (1) (b) to consider personnel issues and Idaho Code § 74-206 (1) (d) to consider records that are exempt from public disclosure, **Moved by** Bob Kunau - Member, **Seconded by** Kent R. Searle - Member.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Kent R. Searle - Member, Bob Kunau - Member, Leonard M. Beck - Chair.

12:53 PM Upon exit of Executive Session, the board took the matter under advisement.

SCHEDULED ACTION AGENDA ITEMS

- 9) 10:35 AM BOE Hearing Continued
- a) Prosecutor Larsen provided interpretation and direction for continuing the Board of Equalization where revisions to the Missed Roll were needing to be introduced. The Board would discuss changes to be made and authorize Assessor Adams to make those changes that they approved of and submit an updated roll for the Board's approval.
 - b) Deputy Clerk Velasquez administered the Oath of Witness to those involved in the hearing.
 - c) Changes to five parcels were discussed at length. New state software programming glitches contributed to the bulk of the errors discovered on these parcels. Office procedures to verify reports and remedies to the glitches were proposed to address any problems arising in the future.
 - d) The Board expressed great interest in receiving training and updates with regards to property assessments and Board of Equalization any time it is available. Deputy Auditor Ahlin advised them of several types of focused trainings available through IAC as well as the State of Idaho.
 - e) The new proposed total for the 2023 Missed Property Assessment Roll is \$70,904,614.00.
 - f) 11:35 AM Brief recess to allow Assessor's Office staff to gather documents to support the explanations of one parcel's assessment.
 - g) 12:53 PM Reconvene to continue discussion and explanation of assessment of parcel RP12S21E183000.
 - h) Assessor Adams had some of his present staff briefly review their experiences and lessons learned through this process and how they are working to overcome the unique challenges they faced coming

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into this job. The biggest obstacle was learning their responsibilities of their positions at the same time as learning new state provided software programs with no direction or training from prior employees. They also struggled to find assistance from other counties and relied heavily on state employees to train them.

1:39 PM **Motion and Action:** Approve the missed roll of \$70,904,614.00, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

UNFINISHED BUSINESS ACTION ITEMS

10) 11:45 AM Discuss need for geotechnical survey

- a) Kunau said he had not received any word yet on the results of hazardous materials testing of the Mason's Lodge performed at the beginning of the week. He has also not seen a bill for the testing procedure but was told it would be about \$2,000.00.
- b) McMurray reported the surveyor for the geotechnical survey promised to submit a report by Friday and hoped to have it for Monday's agenda.

11) Proposed county building discussion

12) 1:41 PM Adjourn

1:41 PM **Motion and Action:** Adjourn, **Moved by** Kent R. Searle - Member, **Seconded by** Bob Kunau - Member. Motion passed unanimously.

APPROVED:



Leonard M. Beck, Chair

DEPUTY CLERK OF THE BOARD:



Cally Velasquez

Cassia County Commissioner Meeting

Attendance Log

Date: 01/25/2024

NAME (Please Print)	TOWN	REPRESENTING
1. <i>Matt Adams</i>	<i>Burley</i>	<i>Assessor</i>
2. <i>Gynli Seal</i>	<i>Burley</i>	<i>" "</i>
3. <i>Angela Van</i>	<i>Burley</i>	<i>" "</i>
4. <i>Mikella Mancias</i>	<i>Burley</i>	<i>" "</i>
5. <i>Sharon Ahlin</i>		<i>Academy</i>
6. <i>Susan Kede</i>	<i>Almo</i>	<i>Social Svcs</i>
7. <i>Heather Whithead</i>	<i>Burley</i>	<i>Miller's</i>
8. <i>JOE LARSEN</i>	<i>Burley</i>	<i>CLERK</i>
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